

August 31, 2020

RE: Notice of WOSB Certification Granted

Sheri
Borg
Dover Environmental Group Inc
175 Stanhope Sparta Rd
Unit G
Andover, NJ 07821

Dear Sheri Borg:

Congratulations! Dover Environmental Group Inc meets the criteria for the Women-Owned Small Business (WOSB) certification as outlined by the U.S. Small Business Administration.

To obtain your Women-Owned Small Business (WOSB) Certificate, please follow the instructions below:

1. Go to <https://wpeo-ny.wbenclink.org>
2. Log into your account with your username and password
 - o If you are a **first-time user** of WBENCLink2.0, please enter the owner's email address as the username, and click "Forgot Password"
 - o A temporary password will be sent to the owner's email address
3. On the left navigation menu, click View >> My Certifications
4. Under the "Current Certifications" section, click on "View" next to the Women-Owned Small Business (WOSB) certification
5. Click "View as PDF" at the bottom of the page under the "Letters & Certificates" section

Please note the expiration date on your WOSB certificate corresponds to the expiration date on your current WBENC WBE certificate. To ensure that both remain current, please submit your recertification application for both certificates no less than ninety (90) days prior to the expiration date.

In addition to being granted WOSB certification by WBENC, you must take the following SBA required steps to participate in the WOSB Federal Contracting Program:

1. Update your status in [SAM](#), System for Award Management as a WOSB.
2. Access the WOSB Program Repository (<https://certify.sba.gov/>) to upload all required documents*:
 - o WOSB Certificate provided by WBENC
 - o Joint Venture Agreement (if applicable)
 - o Any other documents requested by the SBA
3. Complete the online version of the SBA Form 2413 in the WOSB Repository.

NOTE:

The WOSB Repository has moved from the General Login System (GLS) to the new SBA One Contracting Portal at certify.sba.gov. SBA has posted PowerPoint presentations to assist you with the WOSB/EDWOSB uploading process. In this new portal, WOSB business owners will be able to manage their documents, complete forms online, and receive notices of upcoming deadlines. For technical questions email certify@sba.gov (link sends e-mail). For program questions email wosb@sba.gov.

WBENC is committed to providing opportunities and resources to assist in the success of your business. We invite you to visit our website (www.wbenc.org/government) to access a listing of educational webinars offered, and additional relevant information.

*Only required for companies eligible to bid on WOSB set asides per the WOSB Federal Contracting Program.

Sincerely,



Marsha Firestone, Ph.D.
President & Founder
Women Presidents' Educational Organization-NY